

Leave of Absence System (LOA)

Overview

Manpower planning has taken on a new dynamic role and is rapidly growing into a key business activity in international business.

The LOA is a web-based application providing employees a secure, efficient method for requesting time off. Management, Supervisors or Team Leaders can access all employee attendance status and attendance history. Management reports are provided in yearly, monthly and daily aggregations to aid in future manpower planning.

At a Glance

- Weekday (Mon. vs. Tues vs. Fri.) metrics, Departmentally analyze
- Employees can check LOA status via a team workstation or kiosk.

Reason	Enable	Note	Edit	Note	Desc. Required
Personal Illness	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	May be required to provide documentation.	<input checked="" type="checkbox"/>
Family Illness	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Must specify family relationship.	<input checked="" type="checkbox"/>
Discrete Illness	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	May be required to provide documentation.	<input checked="" type="checkbox"/>
Bereavement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Please indicate associated family member.	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Please indicate in detail.	<input checked="" type="checkbox"/>

Date Selection Note:

"I would highly recommend LOA Request System to anyone needing a solution to save paper and administrative costs. The system saved us approximately \$30K per year in labour and paper costs!" - Daimler Trucks North America

Executives, HR and team members must not only collaborate, but not be burdened with the underlying workflow of the process.

IES Group specifically designed LOA to notify HR of LOA employee request via a LOA request inbox. Employees can check LOA status via a team workstation or kiosk.

LOA integrated with all Federated Identity systems, allowing employees and HR to securely collaborate seamlessly.

Key Benefits

- Complete employee attendance management
- Unlimited custom leave categories
- Employee login and leave request module
- Enterprise level Microsoft .NET and MS SQL Server architecture
- Export reports to Excel
- Weekday (Mon. vs. Tues vs. Fri.) metrics, Departmentally analyze

Why IES Group?

IES Group has over a decade of experience implementing complex software modeling & reporting systems empowering quick real time information based decisions.

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